

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON TUESDAY JULY 2<sup>ND</sup>. 2013 at  
7.00pm.**

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**Public Session:**

There were no members of the public present and no issues were raised.

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**Present:**

Mr. D. Roberts (Chairman)

Mr. J. Kennedy

Mrs. F. Medley

Mrs. G. Mathews

Mrs. M. Clarke

Ms. S. McIntosh

**In Attendance:**

The Parish Clerk.

Flt. Lt. N. Byne (RAF Shawbury).

Flt. Lt. J. Hobkirk (RAF Shawbury).

Mr. P. Sharp.

**13/53 Apologies:**

Apologies were presented and accepted from Councillors Mrs. J. Manley, Mrs. T. Howells and Shropshire Councillor S. Jones.

**13/54 Co-option of new Member:**

The Chairman welcomed Mr. P. Sharp to the meeting who had applied to be co-opted onto the Council to fill one of the advertised vacant seats. After due consideration, Mr. Sharp was co-opted and invited to remain for the meeting.

**13/55 Declaration of Personal or Prejudicial Interests:**

There were no declarations of interests.

**13/56 Minutes of Meeting held on June 11<sup>th</sup>. 2013:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**13/57 Matters Arising:**

**(a)Highways (13/45 &13/38(f):**

It was noted that the remaining 20mph signs had been put in place and that the Highways Department were looking into the possibility of a footpath from the bus stop into White Lodge Park.

**(b) White Gates (13/38 (b)):**

Clerk had raised this again the with the enforcement officer but had still not received a response about any possible action.

**(c) Simon's Garage (13/38(c)):**

A reply from Shropshire Council's Public Protection Officer stated that he had visited the site and noted that domestic grease was being used and the rails were on private property. There was no health and safety risk and as such the Department was unable to take action.

(d) Burial Ground (13/38(d)):

(i) Clerk reported that the only suggested change to the revised regulations was to include the dimensions of the plaques for cremation plaques. These had been included and the new document would now be distributed.

(ii) Mrs Medley suggested that Members should re-visit the decision about the layout of the area for burying cremated ashes and include an area for placing flowers etc. After consideration this was agreed and Mrs. Medley offered to discuss this with Mr. Bailey and ask him to do the necessary work

(e) Mrs. S. Johnson (13/45(a)):

Clerk had spoken to Mrs. Manley, who had suggested inviting Mrs. Johnson to the meeting and she had agreed to the postponement of the visit until the September meeting. An interesting and informative letter from Sally had been circulated to all Members

(f) Car Park:

Mr. Bailey had suggested that a second bin would ease the problem of litter on the Council car park. This had been discussed with Shropshire Council's Street Scene Team and they had suggested that they should empty the current bin more frequently to see if that solved the problem.

(g) Councillors Photographs:

There had been only one response suggesting that this should be continued. It was decided to take no action at present but to review it when the remaining seat on the Council was filled.

(h) A53 Streetlights (13/45(ii)):

Clerk reported that there had been an electrical fault affecting Shropshire Council's lights on the A53 through Shawbury and Schneider, the company responsible for the repair, had 20 working days in which to respond to the problem. It was reported that the lights were now working.

(i) Policy Document – Child Facilities:

Mrs. Matthews suggested that the layout of the policy document should be revised and this was supported by Members.

Clerk to make the amendments.

**13/58 Correspondence:**

Members considered the following correspondence:

1. SALC – Good Councillors Guide.
2. SALC – Site Allocation and Development Plans.

It was noted that the suggested commercial development alongside the A53 had been withdrawn.

3. Tracie Howells/Sally Johnson – School use of Playing Field for School Sports Day. This had been agreed by the Chairman and Vice Chairman.

4. Shropshire Council – streetlight fire.

Clerk reported details of the fire which had been dealt with by Ringway as an emergency call out.

**13/59 Accounts for Payment:**

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (July)	£533.24
Mr. J. Wilson	Expenses (June)	£105.18
Inland Revenue	Income Tax	£133.20
Mr. T. Creber	Village work (July)	£417.00

Mr. R. Bailey	Maintenance and Inspections (June) £333.00	
	Replanting Floral Gateways £191.50	
	Glebe project      £118.88	£643.38
Mr. M. Sheehy	Internal Audit	£250.00
ORP	CCTV Camera repairs	£150.00
Society Council Clerks	Membership 2013 – 2014	£114.00
Nobridge Ltd	Ground maintenance (May)	£388.10
Centrewire	Supplying a kissing gate	£249.60
Nobridge Ltd.	Ground maintenance (June)	£388.10

**13/60 Financial Statement:**

A financial statement was tabled and approved.

**13/61 Exchange of Information:**

(a) Items for inclusion on the next agenda:

Shropshire Council - Free Trees

(b) Issues needing urgent attention:

(i) Highways:

1. Report of fallen branches on verges at the entrance to Bridgeway and on the A53 between Mytton Estate and Edgebolton.

Clerk to ask the Highways Department to remove them.

2. White Bollard at entrance to the Village Hall Car Park had been knocked loose.

Mrs. Medley to ask Mr. Bailey if he would carry out repairs.

(ii) Streetlights:

No issues raised.

(iii) Other:

(a) Shawbury United Football (Seniors):

Use of the playing field for a car boot sale and fun day on Sunday August 11<sup>th</sup>. was approved.

(b) Mr. Creber:

It was reported that Mr. Creber had lost access to the hut where he stored the litter he collected whilst awaiting collection by the waste disposal team. Alternative sites were suggested and Members agreed to investigate these.

(c) Car Washing Service:

It was reported that this had been set up on the Elephant and Castle Public House Car Park and that Councillor Simon Jones was investigating whether or not planning approval was needed.

**13/62 Reports from:**

**(a) Police:**

No report tabled.

**(b) RAF Shawbury:**

Flt. Lt. Byne confirmed that he had been posted and would no longer be representing RAF Shawbury at Council meetings. He introduced Flt. Lt. Jim Hobkirk who was replacing him as the representative, The Chairman thanked Flt. Lt. Byne for his contributions and welcomed Fl. Lt. Hopkirk.

It was then reported that the following events were planned at the station:

July 26<sup>th</sup>. Family Day

September 5<sup>th</sup>. Annual Reception.

**(c) Shropshire Council:**

No report tabled.

**13/63 Dropped Kerbs:**

Shropshire Council's Highways Department had agreed to arrange for a representative to meet with Mrs. Clarke to identify possible sites

**13/64 Planning Applications:**

1. Ivy House, Shrewsbury Road – application to remove one horse chestnut tree which had died.  
No objections raised.

**13/65 Committee Reports:**1. Moat Committee:

- (a) A copy of the last Committee meeting had been forwarded to Members
- (b) Mr. Brown had completed the grant application and sent it in for consideration.
- (c) Mr. Kennedy reported that he was investigating the possibility of grant aid from the Woodland Trust for help with remedial work on ancient trees.

2. Wem and Shawbury LJC.

Mr. Kennedy reported that he had been unable to attend the planning meeting and that the full meeting would be held in Wem on July 4<sup>th</sup>. at 7.00pm

**13/66 Press Matters:**

No issues raised.

**13/67 Date and Time of next meeting:**

The next meeting will be on August 13<sup>th</sup>. 2013 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed:** \_\_\_\_\_ **(Chairman)**      **Date:** \_\_\_\_\_